



Supplement for

LICENSING SUB-COMMITTEE (LICENSING ACT 2003 MATTERS) - THURSDAY, 12 FEBRUARY 2026

4. Application for a new Premises Licence 3 - 14

Summary

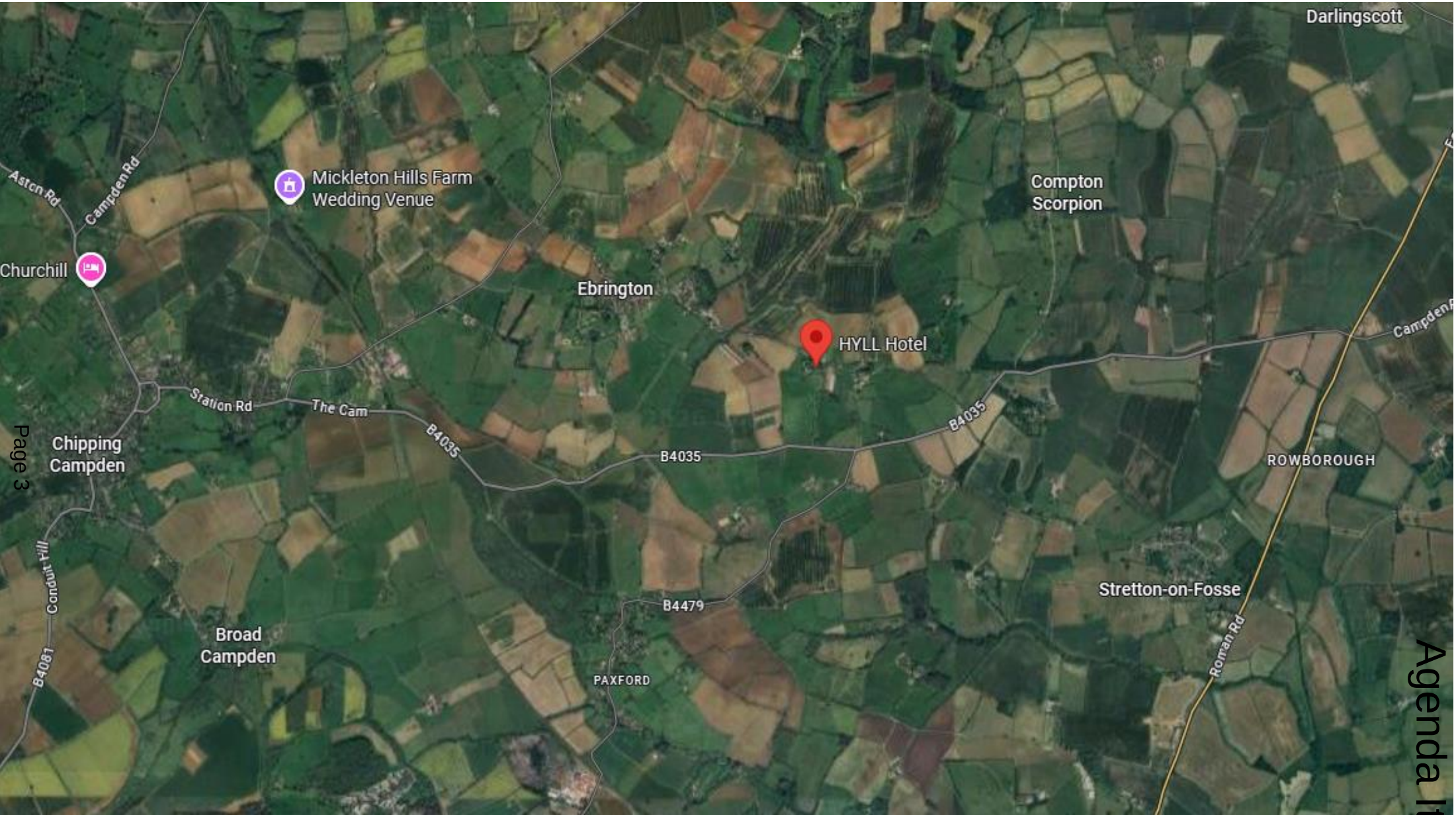
To determine an application for a new Premises Licence made by Madfabulous Hotels Limited at Hyll Hotel, Charignworth Manor, Charingworth, Ebrington, Chipping Campden.

Recommendation

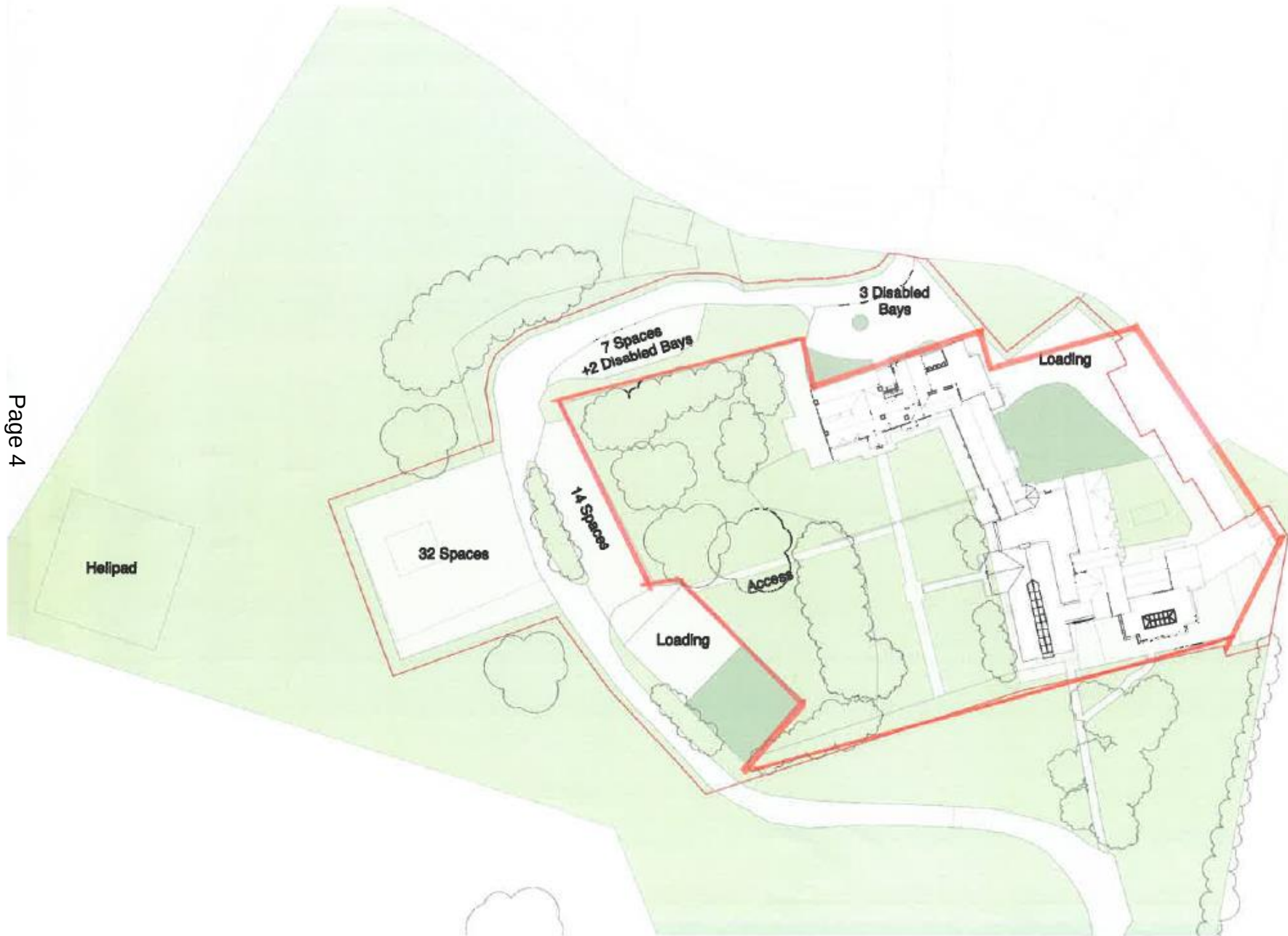
That the Licensing Sub-Committee is asked, in light of the representations received, to consider the application and determine whether to:-

- grant the application as requested.
- grant the application subject to such conditions that are necessary to promote the licensing objectives.
- refuse the application in whole or in part where it is necessary in order to promote the licensing objectives.

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● Area to be licensed
- premises license



- * premissis licence

Area to be licensed (please refer to site plan).

Entrances & fire exits.

- Fire extinguishers & fire alarm call points.

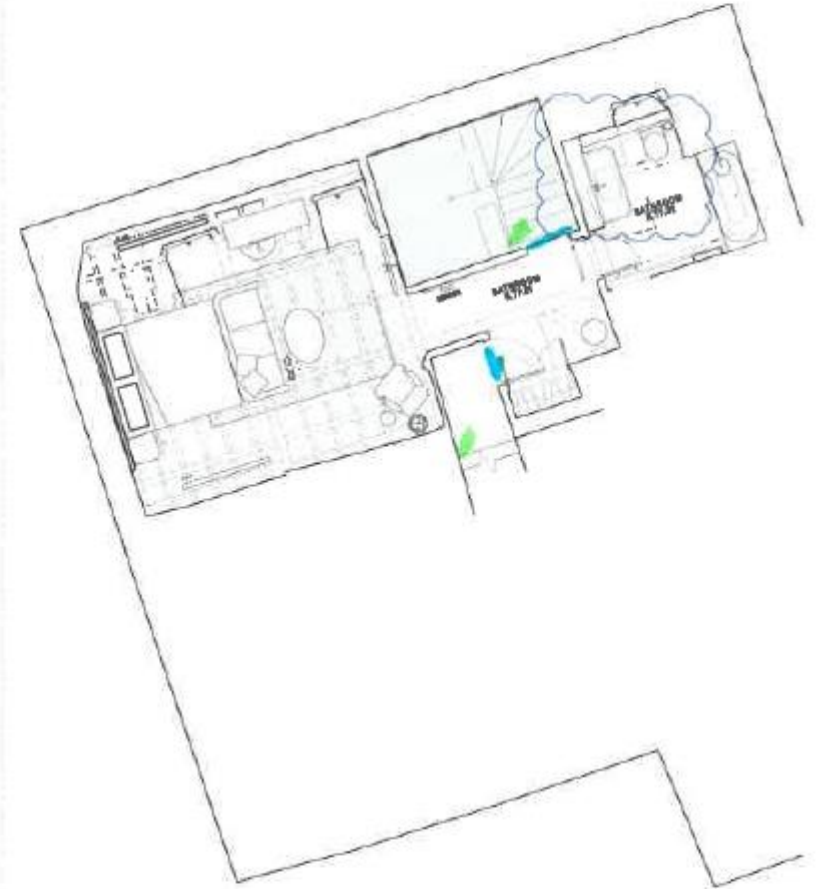
Boas



FIRST FLOOR - THE MANOR
General Arrangements / Scale 1/32 @ A1



SECOND FLOOR - THE MANOR
General Arrangement / Scale 1:50 @ A1



THIRD FLOOR - THE MANOR
General Arrangement / Scale 1:50 @ A1

LOCATIONS

CODE	DESCRIPTION
01	ENTRANCE TO WEDDING VENUE
02	ENTRANCE TO ROOMS
03	ENTRANCE TO ORANGERY
04	LOUNGE
05	BREAKFAST PLUNTH/ EVENT BAR
06	CONCEALED BACK BAR
07	STORE
08	LOBBY OFFICE
09	ENTRANCE TO GARDEN
10	ENTRANCE TO KITCHEN

JOINERY LOCATIONS

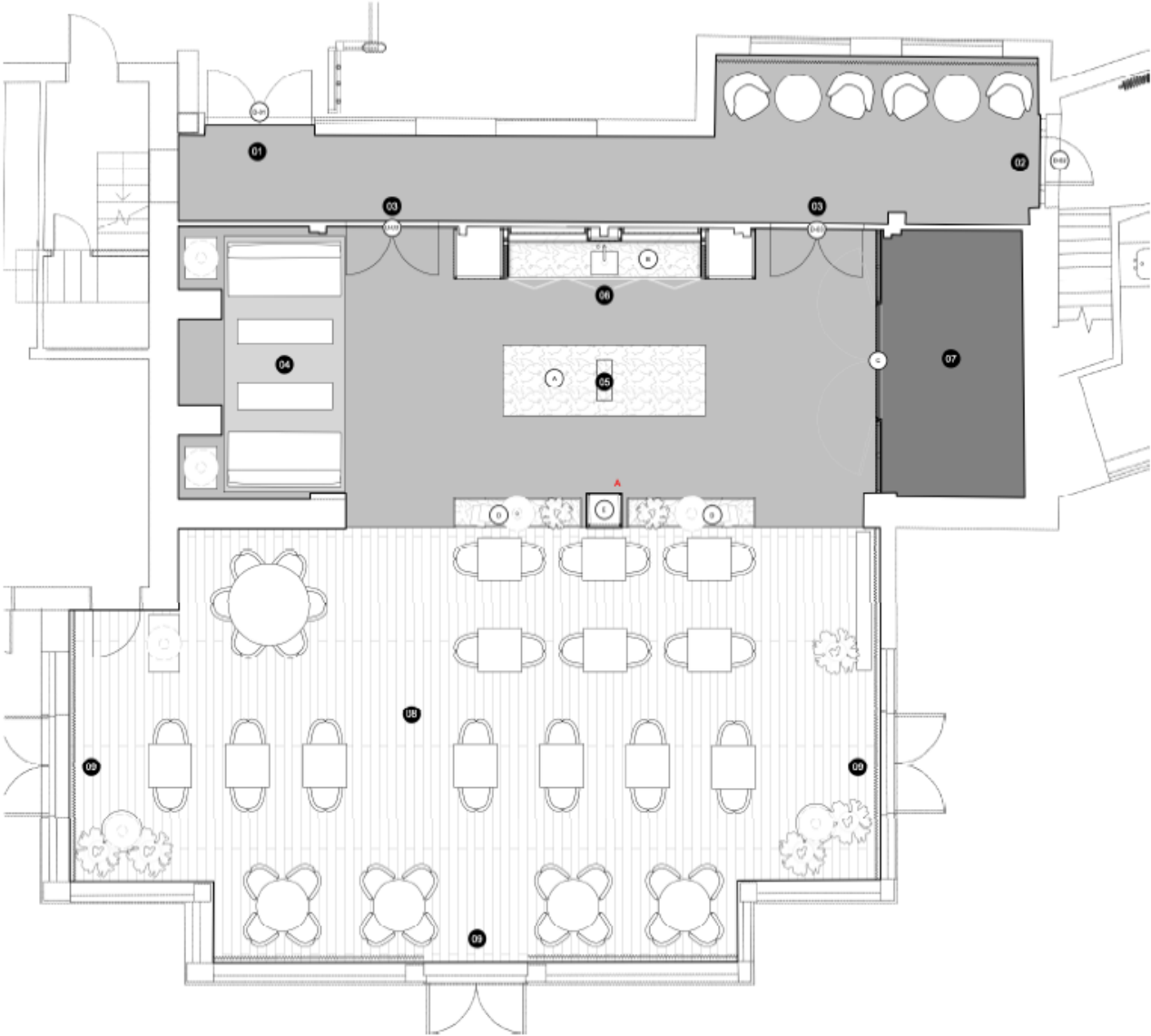
CODE	DESCRIPTION
A	BREAKFAST / EVENT PLUNTH
B	CONCEALED BACK BAR
C	WEDDING WALL
D	WATER STATION
E	TRIMMER CLAD COLUMN

DOOR LOCATIONS

CODE	DESCRIPTION
D-01	DOUBLE 30MIN FIRE DOOR
D-02	SINGLE 30MIN FIRE DOOR
D-03	DOUBLE GLAZED 30MIN FIRE DOOR

GENERAL NOTE:
DESIGN INTENT INFORMATION ONLY AND SUBJECT TO FULL SURVEY BY APPOINTED CONTRACTORS. YOUTH TO COORDINATE DESIGN ON SITE AND UPDATE DRAWINGS ACCORDINGLY SUBJECT TO REQUIREMENTS.
ALL DOORS ARE TO BE REVIEW WITH FIRE OFFICER PRIOR TO MOVING ON TO SITE. 30MIN FIRE DOORS HAVE BEEN CODED AS CURRENTLY EXISTING ON SITE AND WILL BE REPLACED/RE-USE FIRE.

REVISIONS:
A - ADDITIONAL JOINTS/ TRIMMER CLAD BEHIND BUSHES AREA.
B - DOOR LOCATIONS ADDED. REVERT TO DOOR DETAILS FOR MORE INFORMATION.



CODE	DESCRIPTION
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GENERAL NOTE:
 THE SIGNATURE AND ADDRESS OF THE FARMER MUST BE GIVEN BY
 THE LOCAL CHAIRMAN OF THE LOCAL GOVERNMENT
 AUTHORITY CONCERNED.

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05/20

GLAXOSMITHKLINE INC. SUBJECT TO
FURTHER DEVELOPMENT

REC ONLY (FBI)

MARKING KEY:

	BLACK NUMERIC MARKER DENOTES DESIGN COMMENTARY
	WHITE CODE MARKER DENOTES FINISH/EQUIPMENT SPECIFICATION
	WHITE ALPHABETIC MARKER DENOTES DETAILS

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Hyll Hotel – Operating Schedule – Police conditions Agreed

Conditions:

A) The Prevention of Crime and Disorder

1. The premises shall operate a CCTV system that complies with the minimum requirements.

The premises shall operate a CCTV system, and the premises licence holder must ensure that:

- (i) Cameras are located within the premises to cover all internal areas (not including the toilets) and all entrances and exits;
- (ii) The system records clear images enabling the identification of individuals;
- (iii) All recorded footage is securely retained for a minimum period of twenty-eight days;
- (iv) The CCTV system operates at all times the premises are open for licensable activities;
- (v) All equipment must have constant and accurate time and date generation;
- (vi) The CCTV system is fitted with security functions to prevent recordings being tampered with;
- (vii) There is at least one member of trained staff at the premises during opening hours able to provide viewable copies on request to police or authorised local authority officers as soon as is reasonably practicable in accordance with all relevant data protection legislation.

2. SIA (Security Industry Authority) registered door supervisors shall be employed at the premises in accordance with a risk assessment, to be carried out by the DPS. The risk assessment shall be based on the following factors:

- i. Expected attendance
- ii. Type of event taking place
- iii. Special occasion (New Year, Halloween, Local events etc.)
- iv. Premises Licence Conditions

3. When employed, all door supervisors on duty at the premises must correctly display their current SIA accreditation and be briefed on their responsibilities and relevant company operating procedures before they commence duty.

4. When employed, all door supervisors shall wear high visibility armbands.

5. When employed, a register of door supervisors shall be maintained at the premises and shall include:

- (i) The SIA registration number of door staff on duty;
- (ii) the identity of each member of door staff;

(iii) the dates and times the door staff are on duty.

6. The Designated Premises Supervisor must have completed Action Counters Terrorism (ACT) e-learning training as soon as is reasonably practicable. In all cases, within 28 days of a new Designated Premises Supervisor being named on the licence, they must have completed this training and be able to provide evidence of this if requested by a police officer or authorised officer of licensing authority.

7. Open containers of alcohol shall not be removed from the premises, save for consumption in any delineated external area.

8. All staff authorised to sell alcohol shall be trained in:

(i) Relevant age restrictions in respect of products

(ii) Prevention of underage sales

(iii) Prevention of proxy sales

(iv) Maintenance of the refusals log

(v) Recognising signs of drunkenness and vulnerability

(vi) How overservice of alcohol impacts on the four objectives of the Licensing Act 2003

(vii) How to refuse service

(viii) The premises' duty of care policy, understanding and dealing with situations involving vulnerable people; incidents of harassment; incidents of violence and intimidation against women and girls (VAWG); and how to report issues of modern slavery and trafficking

(ix) Action to be taken in the event of an emergency, including the preservation of a crime scene and reporting an incident to the emergency services

(x) The conditions in force under this licence.

This training shall be documented and repeated at 6 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Cotswold District Council.

9. A refusals record must be kept at the premises which details all refusals to sell alcohol. This record must include the date and time of the incident, the name of the staff member who refused the sale, and the reason the sale was refused. All entries must be made within 24 hours of the refusal. The record must be made available for inspection and copying within a reasonable time of a request by an officer of a Responsible Authority.

B) Public Safety

1. The premises licence holder shall ensure that at all times when the public is present there is an appropriate number of competent person(s) able to administer first aid, that an adequate and appropriate supply of first aid equipment and materials is available on the premises, and that adequate records are maintained in relation to the supply of any first aid treatment.

2. Regular safety checks shall be carried out by staff.

3. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
4. Any and all of the following incidents must be noted including pertinent details and, as appropriate, reported promptly so that investigations can be made and action taken:
 - a. alleged crimes reported to the venue or by the venue to the police
 - b. ejections of patrons
 - c. complaints received
 - d. incidents of disorder
 - e. seizures of drugs, offensive weapons, fraudulent ID or other items
 - f. faults in the CCTV system, searching equipment or scanning equipment
 - g. visit by a responsible authority or emergency service
5. Incident logs (which may be kept electronically) must be kept at the premises for at least 6 months and must be made available on request to the police or an authorised officer of the licensing authority.
6. The premises shall maintain public liability insurance.
7. The premises shall have a documented Duty of Care policy for managing intoxicated and vulnerable customers and dealing with incidents of harassment at the premises. The policy shall also include provision for persons refused entry to the premises who are also considered vulnerable by staff.

C) The Prevention of Public Nuisance

1. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
2. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
3. There shall be no noise or odours caused by the kitchen extraction equipment that gives rise to a nuisance.
4. The exterior of the building shall be cleared of litter at regular intervals.
5. Notices will be positioned at the exits to the building requesting customers to leave in a quiet manner.
6. All external doors and windows must be kept shut at all times when regulated entertainment is being provided, save for normal access and egress.
7. The emptying of bins into skips, and refuse collections will not take place between 11pm and 7am.
8. Deliveries to the premises will not take place between 11pm and 7am.
9. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.

D) The Protection of Children From Harm

1. The Challenge 25 scheme must be operated to ensure that any person who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, photo card driving licence, an EU/EEA national ID card or similar document, an HM Forces warrant card, a card bearing the PASS hologram, or any electronic or biometric age verification technology approved by the licensing authority.
2. The premises shall display prominent signage indicating that the Challenge 25 scheme is in operation.
3. The premises shall display prominent signage indicating that it is an offence to buy or attempt to buy alcohol for a person who is under 18 and for a person under the age of 18 to buy or attempt to buy alcohol.
4. Staff training will include the Challenge 25 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.